



**BOOTH FREE SCHOOL PTO**

14 South Street

Roxbury, CT 06783

Phone: 860-354-9391

[www.bfsptonews.digitalpto.com](http://www.bfsptonews.digitalpto.com)

**Staff Request for Enrichment Proposal**

Staff Member's Name

Date of Request

Desired Date of Purchase

Description of requested materials, equipment, program

Estimated cost

How will you use this for the benefit of students?

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Date submitted

PTO Meeting Date

Approved by

Date Reimbursement Form submitted by staff member

Co-Presidents:  
Cara Abraham/Jessica Granger

Vice President:  
Megan Hodge

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